

# **SREE SASTHA COLLEGE OF EDUCATION**

**Chembarambakkam**

**Chennai – 600 123**

## **IQAC**

### **INTERNAL QUALITY ASSURANCE CELL**

VRR Trust was started in the year 2000, J.K. T.T.I also started in the year 2004. Later on J.K. College of Education was started in the year 2007 and subsequently M.Ed., course was started in the year 2008. As the number of courses have increased the management turned its attention towards quality and excellence. As a result an Internal Quality Assurance Cell was established in this college.

The inaugural function was held on 25-11-2009 at 11 a.m. in the Shankaranarayanan Auditorium. The chairman of the institutions Shri.R.Kadirvel presided over the function. Paid up Secretary Smt.Rajalakshmi Kadirvel initiated the inauguration by lighting the traditional lamp. The function began with invocation song. Thiru.Alagarsamy welcomed the gathering. Principal Dr.R.Ramaswamy blessed the gathering. Co-ordinator Thiru.C.Loganathan spoke about the need and importance of maintaining quality in educational institutions. The function was culminated with the vote of thanks by Thiru V. Sasikumar followed National Anthem.

# **THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)**

## **OF THE IQAC (2009-2010)**

The first meeting of IQAC was held on 09-01-2010 at 3-30 p.m in the chamber of the chairman. The following attended the meeting.

Chairman	-	Mr. A M K Jambulinga Mudaliar
Vice –Chairman	-	Mr. J. Karthikeyan
Principal	-	Dr. T. S. Vimala
Lecturer	-	Dr. Vembu
Lecturer	-	Mr. Suresh
Superintendent	-	Thiru Subbaiah

## **PLAN OF ACTION**

- ❖ To make a suggestion box
- ❖ To receive teachers feedback
- ❖ To organize Alumni Association
- ❖ To organize State level Seminar
- ❖ To encourage faculty members to publish books
- ❖ To address the grievances of students, if any, by the Grievance and Redressal cell and the students welfare committee of the college.
- ❖ To encourage faulty members to actively enrolled in ph.D., registration.
- ❖ Inadequate Tamil textbook in library.

# OUTCOME

Various means of assuring quality were discussed. The following resolutions were adopted:

- ❖ To place a suggestion box in front of the principal's office.
- ❖ To receive feedback from the students at the end of the academic year.
- ❖ To received feedback from the guide teachers and head of the institutions of practice teaching about the performance of the student-teachers.
- ❖ To convene PTA and Alumni association meetings periodically and get possible feedback from the participants about the functioning of the institution.
- ❖ To open the suggestion box at regular intervals, file the complaints and suggestions properly, go through them and redress them as far as possible.
- ❖ Resolved to negotiate with the branch manager. Tamil Nadu state transport corporation Dindigul to instruct the bus crew to stop buses in front of the college.
- ❖ Resolved that canteen management would provide snacks during the after-noon tea-break too.
- ❖ The library committee was advised to take steps to resolve the problems of non-availability of Tamil text books.

# **THE ANNUAL QUALITY ASSURANCE REPORT [AQAR] OF THE IQAC (2010-11)**

The IQAC of our college drew out the following plan of action in its meeting held on 17th Nov 2010 which were implemented before the end of the academic year 2010-11.

## **PLAN OF ACTION**

- ❖ To teaching through power point.
- ❖ To develop interview skills among student-teachers.
- ❖ To monitor student performance at all levels throughout the year.
- ❖ To motivate faculty members to make a fair self assessment of their teaching.
- ❖ To arrange guest lecturers to provide additional input and better exposure for students.
- ❖ To encourage faculty members to actively participate in orientation programme.
- ❖ To make computerized library in our college.
- ❖ To release the magazine on College day.
- ❖ To arrange for various meetings of the college for ensuring optimum functioning of the institution in achieving its goals
- ❖ To organize regular meetings with the faculty members and work towards quality enhancement.
- ❖ To provide opportunities for the faculty members to attend various training programmes.
- ❖ To carry out academic auditing as soon as the results are made available.

- ❖ To provide overall development for the student-teachers to enable them to be academically adequate, morally and emotionally mature and socially intelligent.

## **OUTCOME**

- ❖ It was proposed to all staffs to prepare power point presentation for each subject to monthly twice.
- ❖ The students were given adequate exposure to interview skills, on a one-to-one basis and face to face interactions were carried out between faculty and students and student to student.
- ❖ Continuous assessment of students provided a close monitoring of student performance and the evaluation made was labeled as Continuous Comprehensive Assessment.
- ❖ The faculty members were also required to periodically self assess themselves in teaching and research along with the students appraisal programme.
- ❖ It was resolved to approach the library committee was advised to take steps to make MODERNLIB in our library.
- ❖ The Guidance and Counseling Cell identified problems such as, poor learning styles, peer group adjustment, depression and interpersonal difficulties among students and provided suitable advice for the same.
- ❖ The value of human life was highlighted and students were motivated to donate their blood.
- ❖ Various extra-curricular and co-curricular activities were implemented to enable students to socialize the cultural pattern of the society.
- ❖ The college magazine was released on the College day which highlighted the activities of the college throughout the year.

# **THE ANNUAL QUALITY ASSURANCE REPORT [AQAR] OF THE IQAC (2011-12)**

The IQAC of our college drew out the following plan of action in its meeting held on 21st Dec 2011 which were implemented before the end of the academic year 2011-12.

## **PLAN OF ACTION**

- ❖ To use Innovations in the Methods of Teaching
- ❖ To promote Methods of Evaluation
- ❖ To develop Question bank system
- ❖ To arrange Staff approval
- ❖ To organize National level seminar
- ❖ To arrange Intensive Spoken English Programme
- ❖ To provide Scholarships for students
- ❖ To arrange Subject Clubs Activities
- ❖ To provide Internet Access for students
- ❖ To arrange Community service camp
- ❖ To Subscription for new Journals

## OUTCOME

- ❖ The members suggested incorporating team teaching one among the methods teaching.
- ❖ It was suggested to have an external oral test for B.Ed., students in the methods of Evaluation.
- ❖ It was proposed to keep the bound copy of internal questions in the library.
- ❖ It was resolved to conduct staff approval in this academic year.
- ❖ The group appreciated the intensive spoken English course conducted by staff members and it was suggested to utilize digital language lab for spoken English course from the next year.
- ❖ It was suggested to record all the subject club activities: this should be presented to the staff for correction, and it was resolved to keep this as a record for B.Ed. students.
- ❖ It was proposed to increase more number of volumes in the library.
- ❖ It was suggested to introduce a special composition writing once in a month.
- ❖ It was resolved to follow the mentor system for B.Ed., system.